



*Available now! Take control of your workday*

## **TASKS AND REMINDERS**

*Tools to keep you on track*

Finally, a personal productivity solution built to meet the challenges facing real estate agents and teams.

- Create tasks for yourself that are unique to each client. Stay organized by setting due dates and reminders for the day ahead.
- Common tasks are pre-filled with intelligent suggestions, so you can set up tasks quickly and get back to your client faster.
- Take control of your lead response and team member accountability with tasks and reminders for each agent. Get instant visibility into team members' overdue items and seize upon coaching moments.

Get organized:

As a Forum attendee, you have first access to tasks in the Premier Agent App. Talk to one of our associates to learn more.